

# VINAY CEMENT LIMITED

(Registered Office: Jamunanagar, Umrangshu, Dist. North Cachar Hills, Assam - 788 931)  
Phone No. 91 3670 291684 Fax No. 91 361 7156 707  
CIN U26942AS1986PLC002553 Website: www.dalmiacement.com

## NOTICE

### A. Annual General Meeting

Notice is hereby given that the 32<sup>nd</sup> Annual General Meeting of the Members of the Company will be held on 18<sup>th</sup> September, 2018 at 11:00 a.m. at the Registered Office of the Company at Jamunanagar, Umrangshu, Dist. North Cachar Hills, Assam – 788 931, for transacting the business as stated in the Notice dated 10<sup>th</sup> August, 2018 already sent to all the members individually at their registered address.

The Company is pleased to provide to its members the facility to cast vote by electronic mode through M/s Karvy Computershare Private Limited ("M/s Karvy") on all resolutions set out in notice dated 10<sup>th</sup> August, 2018 in terms of Section 108 of the Companies Act, 2013, read with rules made thereunder. The details of the facility are given hereunder:

1. Date of completion of dispatch of the AGM notice: 23<sup>rd</sup> August, 2018.
  2. Date and time of commencement of remote e-voting: Saturday, 15<sup>th</sup> September, 2018 (9:30 a.m. IST).
  3. Date and time of end of remote e-voting: Monday, 17<sup>th</sup> September, 2018 (5:00 p.m. IST).
  4. The cut-off date as on which the voting of members shall be reckoned: Saturday, 8<sup>th</sup> Sept, 2018.
  5. In case a person becomes a member of the Company after the dispatch of AGM Notice but on or before the cut-off date i.e. 8<sup>th</sup> September, 2018, the member may write to the Karvy on the email Id [sridhar.balamurli@karvy.com](mailto:sridhar.balamurli@karvy.com), or contact Mr. Nagaraja at 040-67161582.
  6. The voting at the AGM venue shall be by way of Physical Polling.
  7. Remote e-voting by electronic mode shall not be allowed beyond 5:00 p.m. IST on 17<sup>th</sup> Sept. 2018.
  8. The Members who have cast their vote through the remote e-voting facility may participate in the AGM but shall not be allowed to vote again at the AGM. The Shareholders whose name is recorded in the Register of members or in the list of beneficial holders provided by depositories as on the cut-off date are only entitled to avail the facility of remote e-voting or voting in the AGM.
  9. The Notice of the Meeting, along with the procedure for remote e-voting has been sent to all the Members by prescribed modes and the same is also available on the website at [www.dalmiacement.com](http://www.dalmiacement.com), and on the website of M/s Karvy Computershare Private Limited ("M/s Karvy") at <http://evoting.karvy.com>.
  10. The Company has appointed Mr. Biman Debnath, Practicing Company Secretary as the Scrutiniser for the remote electronic voting facility as well as the conduct of physical poll at the time of the meeting.
  11. Notice is also hereby given under section 91 of the Companies Act, 2013 that the Register of Members & Share Transfer Books will remain closed from 8<sup>th</sup> September, 2018 to 18<sup>th</sup> September, 2018 (both days inclusive) for the purpose of the said AGM.
- B.** For any further queries/grievances connected with e-voting, you may refer Frequently Asked Question (FAQs) and e-voting User Manual for Members at <https://evoting.karvy.com> or contact M/s Karvy Computershare Private Limited, at Tel No. 18003454001 (toll free) or Ms. Rita Dedhwal, Company Secretary, 7<sup>th</sup> Floor, Hansalaya Building, 15, Barakhamba Road, New Delhi-110001, Tel: 011-23465149, Email: [dedhwal.rita@dalmiabharat.com](mailto:dedhwal.rita@dalmiabharat.com).

By order of the Board  
For **Vinay Cement Limited**  
Sd/-

**Rita Dedhwal**  
(Company Secretary)

Place: New Delhi  
Date: August 23, 2018